

## Torrance County Fair Board

### Meeting Minutes

#### 3.11.25

**Present-** Patrick Riley (PR), Kyria Encinias (KE), Marcie Wallin (MW), Hayley Encinias (HE; Admin Asst)

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#### 1. Call to Order

Meeting was called to order at 6:30 pm.

#### 2. Roll Call

All members listed above were present.

#### 3. Changes to Agenda

PR-Item number 3, Changes to the agenda. Has everybody had a chance to look over the agenda? Are there any changes?

JP-So it can just be brought up as a discussion item and there doesn't have to be any changes to the agenda.

PR-Okay. Anybody else have any proposed changes to the agenda? I move that we accept the agenda as written.

KE-Second.

PR-All in favor?

PR, AC, MW- Aye

#### 4. Approval of Minutes

##### **Approval of minutes from 2/11/25 Special Meeting**

PR-Approval of the minutes from the February 11, 2025 meeting. Anybody need some more time to look over those.

MW-I have read them yet, I'm sorry.

PR-Okay. That's okay. I'm going to grab the Public Comment Sheet right away. Any changes Marcie?

MW-I didn't see any. Sorry it took me that long No.

PR-That's ok, no. Albert, any changes?

AC-No.

PR-Alright I move that we accept the February 11, 2025 minutes as printed.

KE-Second.

PR-All in favor?

MW, AC, KE-Aye.

PR-Any opposed? Motion passes.

**MOTION** to approve minutes from 2/11/24 special meeting by Patrick Riley, second by Patrick Riley. **MOTION PASSED**

#### 5. Public Comment and Communications (Comments limited to two minutes.)

PR-Next will be Public Comment. So, I have two signed up for public comment. First will be Randall Riley. You can go there. I don't know if that's on but I know you're loud enough.

Randall Riley-I was just, in my mind I was thinking on the sale order what might help the sale for the kids. I was thinking maybe if we did the sale in reverse order. We have always started with a grand champion and worked down, but I think if we started from the reverse order and work our way up and we sold the best of the fair of that day for that judge which is your grand champions the new reserve then champions. You guys know how it works. I was wondering if you consider reverse order and we start with the lowest animals first and we work our way up if it might possibly would help whoever has those top animals maybe bring a better price. I don't know if

it will, but I know as far as I can remember, it's never been done that way. We're in a time where everything changes, so I don't know if it would help or not. But I just ask you if you guys might consider trying that and go from reverse order to the top and see if it makes a difference. It's just a thought I had.

PR-Yeah, no, I think, yeah. Whenever we get further, closer to it, discuss switching up the sale order or, yeah. Thank you. Next up is Michael Barela.

Michael Barela-Most of you guys know me, I'm Michael Barela. I just wanted to offer my skills, talents. This is something that I recently started making and I'm willing to donate one of these to the sheep department that you guys can choose if you guys want to use it for a prize or whatever it is. I'm just, I'm concerned about the turnout for kids coming in, you know, and I'm trying to, before you can complain I think you've got to try to do something to try to help out, so.

KE-I want to see it. It's bugging me because what is it? Yes, what is that made out of Wow?

KE-I sculpted it out of clay and then I had it, uh. Took it to a company and they scanned it and then it's being 3D printed. And

KE-Oh my gosh. This is amazing.

Linda Warren-Can you do goats and pigs? Anything?

Michael Barela-So, right now I am working on a market steer and a goat. And the pigs are next. But, I have a smaller one that I'm making and I've sold it to a couple counties across the state or across the country and they're implementing that in as their prizes for...

Linda Warren-So what would you charge for like an individual?

Michael Barela-So a small one, that one, I don't have a price for that one. The smaller one that I actually have, I'm selling for \$50, but it's custom painted. That one, I haven't, it's a bigger size, it's a custom size, but I'm willing to donate that to the...

PR-Would you be, is there a way to even like mount it onto a board?

PR-Yes, so that's, I can put it on a plaque, and I can put a nameplate on it.

MW-Grand Champion.

PR-Even like a shadowbox case or something, right? Absolutely.

KE-How much smaller is the small?

Michael Barela-I have one. You want to go grab it real quick? It's six inches. I was going to bring the other one down. That's what the other people that were interested, I'm sorry, I'm probably going over my two minutes. I just, like I said, I just wanted to offer that. And I know whenever I was younger, there used to always be a book in the feed store, and Joe J. Brazil used to always do his artwork. And I used to love that as a kid. And I'm willing to donate a drawing, if you guys, I don't know if that book is still, like if you guys still do that, or if it's something that you guys, but just me personally, I loved that. That was my favorite thing as a kid, was to go get that book to see his artwork on there. So I'm just throwing it out there.

MW-Might be a nice, I've seen your artwork before this lamb and you do great work, so I mean something you know that you've donated for I don't know maybe the indoor exhibits or a raffle or I don't know might be something for the board to think about.

Michael Barela-I'm just concerned about, I mean, the fair seems to be dying, and I'm sure everybody sees it. I mean, we're just trying to find ways to bring life back into the fair, and I'm just trying to do my part, or a little part, if I can. If it'll make a difference. So it's just up to you, Patrick.

KE-Amazing. Oh look. There's a little guy. My gosh.

Michael Barela-This the actual, original one that I'm...

KE-I just have to touch this thing.

Michael Barela-This one's not finished. I haven't painted the eyes but that's what the original size is. Like I said, that one is a custom size that I got done, but I'm willing to donate that size.

KE-Very cool.

MW-That's really nice.

KE-That would be cool on a wooden.

Michael Barela-And like I said there's other species. I don't know that I'll get them done in time. Sorry, Albert.

KE-It's neat.

Michael Barela-And that's all I have to say.

PR-Thank you, Michael.

KE-I would love to see the other species. Yeah, that'd be cool. Very nice.

## 6. Approvals

### A. Selection of Torrance County Fair Dates-*Discussion and possible approval of the dates for the 2025 Fair* Discussion-

PR-Okay, moving on to item six, approvals. Item 6A, selection of the Torrance County Fair dates. So last meeting we discussed August 5th through 8th. And if everybody's still in agreement, and I'd like to make a motion that the 2025 Torrance County Fair be August 5th through 8th.

KE-Second.

MW-Oh that's fine.

PR-All in favor of those dates?

MW, KE, AC-Aye. Aye. Aye.

PR-Any opposed? Motion passes. So, the fair dates for the 2025 Torrance County Fair will be August 5th through August 8th 2025.

**MOTION** that the 2025 Torrance County Fair be August 5<sup>th</sup> through 8<sup>th</sup> by Patrick Riley, second by Kyria Encinias. **MOTION PASSED**

### B. Selection of Buckle Vendor & Design-*Discussion and possible approval of a buckle vendor and design for the 2025 Fair* Discussion-

PR-Item 6b selection of buckle vendor and design.

KE-So last year what we worked to do was find a vendor that we could work with to stay under budget to have to get bids. We need, if we leave the buckle list as is, we'll need 42 buckles. And so, there's some choices here. What I did is I printed three different vendors and just, I put a star next to my favorites and if you guys want to do the same, then we can.

PR-Okay.

KE-But those prices on those three vendors would keep us under, under where we wouldn't have to go out for bids.

MW-And what three vendors are they?

KE-Molly's, Corriente, and Sheridan.

MW-Okay. So Sheridan's a new one?

KE-Yeah, well, I've used them, I got bids from them several years back like four or five years back.

MW-So one year we just... year before last we put it in Kyria's hand and she picked the buckle and we went from there. That's my suggestion, is just have one person pick the buckle. I don't care, I mean we can sit here tonight and pick the buckle.

PR-I think we just pick a vendor. Which one, is there a recommendation of the vendor?

KE-Um, from working with them?

PR-Corriente?

KE-Yes.

MW-Not Molly's. Not Molly's please.

KE-Yeah. Corrientes is the easiest work with. They are very personable. I can speak to a human when I get in touch with them and they will work with whatever we need.

PR-I worked with Corriente on other through other things and I agree with her. They're a lot easier to work with.

MW-So what was the shape last year?

KE-We, similar to this, a little bit pointed, more pointed on the corners.

MW-Okay which one of these is Corrientes? Sorry.

KE-No, it's fine. I got them out of order

MW-It's faster if you do it.

KE-This is Corrientes.

MW-I'd rather just pick one from Corrientes.

KE-Okay.

MW-It's just my suggestion from being the office part of the buckles. It's all about ease.

KE-Yes.

MW-For both departments, your department of picking and dealing with them and in the office work.

KE-And does anybody have a preference on stone color?

PR-No, I think the, was it like a turquoise last year? Yeah, like the kids really like those.

Linda Warren-Kyria, how much were they?

KE-Um, we'll be right around \$100 a buckle.

MW-That's my favorite. It's different.

KE-It's very different. I like that one too. Usually, we just get what's there. And then we don't typically ask for more.

PR-No, I'm good with going with Corriente.

KE-Do you have a design preference, like shape? And you're fine with turquoise stones?

PR-I like this one, too.

KE-Okay.

AC-I'm fine with whatever. I've seen so many buckles in my life.

MW-That one's kind of a unique shape. It's different

KE-It's different. Yeah. Absolutely. Ok. Alright.

MW-Um, while we're on the... Let's see, how do we do that? I guess it would have to be on the agenda for the next time. I know, I'm not even going to talk about it, but it's about two different buckles, and then it would have to be on the agenda next time because Mel wanted to get, remember, on the pygmy goats?

KE-We have that on the list, yeah, to do the overall and the showmanship.

MW-And then I would, for next agenda, maybe put on there about the ranch raised steer because I think we ought to promote the ranch raised steer with a buckle. We used to do it and then we took it away and that's something it would have to be on it.

PR-Yeah, an action item.

KE-Yeah we could put it the action item.

KE-I can't put words to what I'm trying to say. The other buckle, she wanted a showmanship for pygmy and a showmanship for dairy. That's the discrepancy and I had that on it so we don't have to do that we would just need to do the ranch raised.

PR-Do we want to make a motion to approve the Corriente design?

MW-I second it.

PR-All in favor of using Corriente for the buckle design and as the buckle vendor?

KE, MW, AC, PR- Aye. Aye. Aye.

PR-Any opposed? Motion passes. So Corriente, we use Corriente for the 2025 buckle vendor and design.

**MOTION** to approve Corriente for the vendor and buckle design by Patrick Riley second by Marcie Wallin. **MOTION PASSED**

**C. Selection of a Banner Vendor & Design-Discussion and possible approval of a banner vendor and design for the 2025 Fair**

Discussion-

PR- Item 6C, selection of banner vendor and design.

KE-So, you worked with the one company the last couple of years and handled that. I just looked at some options with some of the more like vinyl banners just to see something different.

MW-Yeah, that's fine. Yeah.

KE-I don't know what people prefer. We've had the metal signs which were really popular for a while but we did that for so long we decided to try something different. In the last couple of years we've done the, what do you call that? Silk?

MW Satin or something like that. Material ones.

KE-Yeah and so I just looked up some vinyl, I mean, just for something different.

MW-I agree. I think that's a good idea.

KE-I don't know what people's preferences are. There's different sizes. You can do the long.

PR-Yeah, you can do them vertical or horizontal

KE-Vertical or horizontal. And the prices we can get these in comparison to that we could definitely do Grand, Reserve, Torrance County. We could do all of them.

PR-We could spread most of them out,

MW-plus the breeding?

KE-Yes. Okay.

MW-No that's a good...I like that a lot.

KE-Something different, and if everybody doesn't like it, then we can do something else.

MW-Yeah. I think those are... I mean, I don't know about those, but, but the ones I've seen like that before... Sorry, I have a fake tooth on, and it keeps popping off the crown. Those are good.

KE-These, these do, I mean, they're, they're weather resistant better I mean if they hang them in the barn or something.

MW-They look nice, I like them.

PR-Okay.

KE-I don't know how what would be easiest to... I mean we're gonna well be under. We won't have to get bids on these I mean that's not that's not gonna be an issue. So I think as long as we just...

PR-Make a motion to approve the vinyl sign.

KE-Vinyl banners and just do grand and reserve for all species: Breeding beef, Torrance County Bred.

MW-So there was 19 of them last year, I think.

KE-Yeah, but did we leave off anybody else? Did we do that? Should we do rabbits and chickens?

MW-No, we added the breeding beef.

PR-Probably, yeah, we should probably add rabbits and chickens.

KE-We don't do... we could do one for the rabbits and chickens, then too?

MW-Oh, that'd be nice.

PR-Mmm hmm.

KE-Okay. And what about... do you guys... speaking of ranch raised, do you want to do a banner for ranch raised?

PR-And the breeding beef. Yeah, we should.

KE-Okay. So, we're gonna be looking at over 20 but still it's gonna be well underneath the bit

PE-Well under our price point.

KE-Yeah. And I think it was, like, it was only like two-week turnaround time to get these ordered and printed so it's not bad.

MW-Will they become a vendor?

KE-Well I can get them through Amazon on a vendor, so yeah, so we don't have to mess with that.

MW-Perfect.

PR-So I move that we use the vinyl banners for this year's the 2025 County Fair and designs. Is there a second?

MW-I second it.

PR-All in favor?

MW, KE, PR, AC-Aye. Aye.

PR-Motion passes. So, we will, this year we will use the vinyl banners for the 2025 banners

**MOTION** to use the vinyl banners for the 2025 County Fair by Patrick Riley, second by Marcie Wallin  
**MOTION PASSED**

**D. Selection of a Superintendents-***Discussion and possible approval of Division superintendents for the 2025 Fair*

Discussion-

PR-Item 6d selection of superintendents. Has anybody? So, I talked to Summer. Summer is willing to do rabbits and poultry again. Summer Holland or now Chavez.

KE-Yep. True.

MW-Um, I know last year the discussion was non-related, non-kid showing, non-kid showing superintendent per specie. And I think that was kind of a big issue or complaint for those that wanted to complain.

KE-I think it's something worth discussion and I do think that. We wouldn't want to discourage anyone wanting to be a superintendent but there's opportunities to be a superintendent in a different species than your family shows under possibly. Just to eliminate some of the strife.

PR-Do we want to table item 6d and come back on the April meeting with some... after talking to people who are willing to be superintendent?

KE-I can also put it out on Facebook to see if anybody wants is interested and reach it out to us yeah.

PR-I think maybe since we already approved also a classifier that will help with some of it, possibly.

MW-So in the ad for that would you put something about if your child shows a lamb don't volunteer for you know what I'm saying. We prefer... I mean it needs to be upfront, I think, before people even contemplate it, you know. So, I think...

Linda Warren-If anyone's showing within the first degree in that species, it could be a possible conflict, so maybe you'd like to be a superintendent somewhere else.

PR-Yeah, I mean just we're leaving it as simple as just, 'if you know there'll be a conflict of interest in being a superintendent please don't contact us or something' or, even. I don't know about that, it sounds a little harsh maybe.

MW-Maybe something...

Linda Warren-You need to let them know that it's mainly just to keep relations.

MW-Just be plain and simple if you have a kid, if you're have a child that's exhibiting that species we prefer. Yeah.

KE-To eliminate conflict of interest...

Linda Warren-I think you need to say the appearance of conflict of interest. Because they just allege.

That it doesn't mean there's a conflict of interest.

KE-Appearance of conflict of interest, please.

Linda Warren-They allege that.

Kaycee Chavez-Can we say, 'prefer non-relative?'

MW-I mean, start out with the first time, you know...

PR-We can see who it has interest, too, and we can kind of go from there.

KE-I really think that's the truth. I think if we put it out there and see who reaches out to us, we could then have a discussion with them and say, we're looking to try to not have... and then if they're not interested then that's fine, or if they're interested in looking at a different species that's fine, too, but this could get really ugly.

PR-Yeah.

KE-Because you're right I mean it doesn't need to sound harsh and ugly and mean and that's not the intent, but no matter how you word it, it kind of comes across.

PR-Yeah, maybe we just put it out there and then...

KE-Just see who we get.

PR-We can see who we get first.

AC-So. In the past, we've had problems with people wanting to be superintendents. So if we get too picky, we might as well... When you start picking on them, questioning them, there goes everyone interested.

KE-So, if I just put out looking for superintendents for the 2025 Torrance County Fair, I don't even need to put species, do you think? Cause I think people are going to understand and just reach out if they're interested.

MW-I mean you could, but I prefer people with non-showing kids or whatever something like that. Just a preference, I mean...

KE- How do you want them to reach us?

PR-Um, are they going to put it on Facebook? So then they would just message, right?

KE-Just message on Facebook.

AC-Another thing is that it's even people that have friends. You know what I mean? They're the ones that want to be prepared so you're not going to want to do anything else. If they think, the superintendent comes and says you cannot put that grooming chute right in the middle of the thing, and then they kick you out because you told them not to do it, but yet, people will help you out. You know what I mean? So, you've got to do the right thing. Being a superintendent is going to be important. I know it's going to take a lot of people, but in the long run...

KE- So we're tabling this?

PR-Yeah, so, I move that we table Item 6D until the April 11 or April regular meeting.

KE- Second.

PR-All in favor

KE, MW, PR, AC-Aye.

PR- Motion passes.

**MOTION** to use table Item 6D until the April Regular Meeting by Patrick Riley, second by Kyria Encinias.

**MOTION PASSED**

**E. Selection of a Judges-Discussion and possible approval of Division judges for the 2025 Fair**

Discussion-

PR-Item 6E Selection of Judges

MW-How do you want to do it Patrick or Mr. Chairman?

PR-Yeah, I'm sorry?

MW-I just, I didn't know what you're...

PR-So my first, my first item is how pleased or not, displeased I guess or, um, was everybody was last year's judge? I personally really thought he did a good job and would like to bring him back, but I don't know if everybody feels the same way.

MW-I'm good with that, I mean.

PR-Do we want, so does anybody have any contact, do we have his contact information? I didn't have it, so I didn't reach out.

KE-We, we do. I mean it's in the minutes.

MW-I know, yes.

PR-So then, should, let's table that, can we table that also and reach out to him between now and next meeting and if he's available and we can put that on for approval?

KE-I think we would just go ahead and make a motion to, to get him and then if he can't then we would come back...M

PR-Motion to approve it.

AC-Before it gets too late, then we're going to be looking for...

KE-But we also need to discuss, we didn't put it on that we need to discuss payment, too, but we'll have to do that next meeting, so we need to put that on the agenda.

MW- So I'll give you the contact information, Patrick, the contact information for him.

KE-And motel, too, for him.

MW-Are you going to make the motion?

KE-Yeah, I move to reach out and hopefully secure the same judge from 2024 fair for the 2025 fair.

MW-For the four....

KE-Four species. Yes.

PR-I second that. All in favor?

KE, MW, PR-Aye.

PR-Motion carries.

**MOTION** to reach out and hopefully secure the same judge from the 2024 fair for the 2025 fair for four species, by Kyria Encinias, second by Patrick Riley. **MOTION PASSED**

MW-And then, the poultry and rabbit? Was Marilyn Novak.

KE-Do you think she'll still do it? Marilyn?

KE-I move to request that Marilyn and hopefully secure her for the 2025 poultry and chicken judging that.

MW-Second it.

PR-All in favor?

KE, MW, PR-Aye.

PR-Motion carries.

**MOTION** to reach out and hopefully secure the same judge from the 2024 fair for the 2025 fair for the poultry and rabbit judge by Kyria Encinias, second by Marcie Wallin. **MOTION PASSED.**

MW-And then the pygmy goat judge...

PR-The indoor?

KE-That's... yeah, she, do you know if she'll?

MW-I can ask her, I can't think of her name.

KE-Neither can I. Niffin, there you go, thank you. Kniffin? Kniffin, yeah. She's a very nice lady.

Audience-Was Marilyn supposed to be poultry and rabbits? You said 'poultry and chicken.'

KE-Oh, did I say that? Yeah, no, we definitely need to make that two different animals. Yeah, please, please fix that. Chicken and rabbits, or poultry and rabbit. Where are we at?

PR-Kniffin.

KE-Kniffin for dairy and pygmy goats for the 2025 Fair.

MW-I second it.

PR-All in favor?

AC, KE, PR-Aye.

PR-Motion carries.

**MOTION** to reach out and hopefully secure the same judge, Kniffin from the 2024 fair for the 2025 fair for the dairy and pygmy goats by Kyria Encinias, second by Marcie Wallin. **MOTION PASSED.**

PR-And then do we need for the indoor, is that multiple judges? Is that one judge?

KE-Yeah, that's multiple. Yeah, that's different. But we need, um, that would be superintendents, never mind.

PR-For the indoor stuff?



KE-For queen. For, she didn't write down on Queen. We didn't even...

MW-Oh yeah, she gets her own judges.

KE-No, but for the superintendent, we forgot to put her on there. But anyway, we already moved past that. I think that's all the judges we have to do.

**F. Review of Buyer and Add-On Forms-***Discussion and possible approval of a changes to Buyer and Add-on forms for the 2025 Fair*

Discussion-

PR-Okay item 6F review of buyer and add-on forms. So, one of the things that have been an issue trying to get lists of add-on people and some of the buyer sheets. So I just kind of wanted to walk through the process of how that looks at the fair, and I don't know if, you know, I think if when we get to one of the last items on the agenda, we might be able to solve that, but if there's... where that form is, if that form is printed it off as needed or how do we do that Marcie? How is it done?

MW-It's um, we buy it from a company called Ambitions.

PR-The forms or the...? Okay.

MW-And I mean you can generate it however you want it made and then they print, they do the printing. That's who the county uses for their forms.

PR-Okay, so because like one of the issues and you know, too, already, is like they is they track it separately with credit card versus walk-up payments and my question is do you think there's a way we can track it all together or they fill out a form and then they specify if they're going to pay with credit card or check and then it's all still under one form.

MW-Well the online...

PR-They get paid through the online portal.

MW-Right, but I don't, do they just pay an amount? I've never looked at it. Do they pay an amount or do they have to fill that form out online?

PR-Nope, they're just paying the amount.

MW-So it needs to be, that form needs to be done, right, online? Yeah, because we've gone through this before trying to get it synced and it's...

PR-Mmm hmm.

Linda Warren-Did they charge them a fee, Marcie, for being online?

MW-The county hasn't.

PR-So for the add-ons, there is a credit card fee, but they waive it for the add-ons.

Linda Warren-They waive it for the add-ons.

MW-So, if there's a way to get the form.

PR-So, I guess one of my questions, too, is like, is there, can we make an announcement prior to that if you wish to be an add-on donor, please, or you can have a separate table from the buyer's table for add-ons, and they come up to the add-on table, they fill out a form, how they're gonna pay, address, right, so that we get the right address for thank you cards and stuff. I don't know if part of the confusion is that, right, or the confusion, it all happens after the sale.

MW-Some of the add on people do it before the sale. It's not all done all the sale. Some do after the sale but they don't even go to the sale. And then you've got the ones at the sale. So there's at least three different groups of add-on donors.

Linda Warren-But years ago they did have a separate table

MW-They did last year, they had a separate person

Linda Warren-They ran the add-ons separately and right on the form it said pay by credit card or check.

MW-But that's not where the issue is Linda, it's a strictly online.

Linda Warren-It's the online one that causing issues?

MW-Because you can't do credit cards at the sale.

PR-At the sale.

MW-You can't do them.

Linda Warren-Oh you have to do it online to do that.

Kaycee Chavez-Can you not make a writeable form online?

PR-What do you mean?

MW-That's what you'd have to do.

PR-Like a fillable PDF?

KE-Yeah.

Kaycee Chavez-It just a writable from where you would...

MW-I don't know that the Treasurer's office does that.

KE-We could ask again.

PR-Yeah, we could ask.

MW-That's the question.

AC-What I would do is see what the county says. What do they want to do?

MW-Yea, you'd have to...

AC-That's the problem because you guys can talk about it and the county just takes it over.

PR-Yeah, that's why I said that maybe when we get to item 7A, we may change some of that. So, I don't think there needs to be any motion right now for it.

HE-Can you explain the issue? Like what is the issue in the office? I'm just trying to see how to help, how do we fix it?

PR-I don't know where, so I can't specify where the issue is, but I know that there's several issues when it comes from after the sale closes and add ons, and even after add-ons are processed, getting it, closing that loop, right? And that's where, and I think it's not just the add-ons, it's closing the whole loop for payment and everything.

HE-Add-ons are just an issue.

PR=Yeah right. And so in the this year one of the issues that's come up as nobody knew who their add-on was, they just got one add-on check instead of getting several checks for \$10, \$25, whatever, but there wasn't a list of people to send thank-you cards to right and then we started digging in me and Marcie started digging in to where's... you know can we get these addresses and different things you know there it's hard to get some straight answers and why it wasn't done this way and so on and so forth. So...

Lee Widner-I'll speak to one of the issues. As someone who did an add on to every kid, um, I filled out my paper like I always to. I did my add-on, like I always do. They couldn't take my credit card because it was down. I didn't have a check, so I told them, they said hey we'll mail you to let you know. I never got that. The only thing I could do was come in here and pay it. So being decent at math, I was able to calculate what I owed. But ultimately, that's a frustration to me, because I want to support our kids. But I can tell you, it's hard to support our kids. It appears as though there's a lack of communication, and a lack of tracking of what people say they're going to do. And so, I think you can even go as boldly as saying, hey, it's a fillable PDF form online that has an email address. And you can have an email address and you can track every person that has an email address and send out a, did you yourself happen to do an add-on? Have you paid your add-on? If you haven't, it is a taxable item, so on and so forth. I think something like that would be the cleanest and easiest way to do it.

PR-So yeah, I don't think that's a bad idea but what I want to do right now is just move past the item right like let it kind of die because I do want to get right when we get to item 7a, I think maybe that will answer some of these questions right or at least maybe attempt to.

**G. Procedure for Public to be Placed on Agenda- *Procedure for Public to be Placed on Agenda-Discussion and possible action regarding procedure for public to be placed on agenda***  
Discussion-

So, if we move on to item 6g procedure to be placed on the public agenda. So Hayley created a Google form and she printed out a copy for everyone for us to see. You guys all have that in front of you. So Torrance County Fair Board request to be on the agenda. So, we could place this form a direct link on the county website. She's also gonna put the URL up and right you put the name of the person to the requesting to be on the agenda, contact number, is the person filling out this form the same as the one requesting? So, her and I talked about that a little bit and like that would solve the issue of if you call a fair board member and you want to be on the agenda, then if you can't get to the Google form then one of us can get to it and we can fill it out and say okay we're... you know Linda Warren wants to be on the agenda but I'll fill out the form for her to be on the agenda or so on and so forth. You know I think it's a good idea and maybe help some of the access and clarity for getting placed on the agenda. She put a time limit or like, if no, what is the name of the person who's going to not perform? Use the request for the next fair board meeting, right? And if it's not, what date do you want to be on the agenda? Brief explanation of what wants to be discussed and what kind of agenda item it is, if it's discussion or discussion and action. And then if you're going to present any material or handouts. So, I think it's pretty... I felt it was pretty inclusive and hit kind of all the bases of what we were wanting to see.

HE-You can look at it on your phone right now.

Linda Warren-Would they pick them up at the County?

PR-Huh? So, I the way what it works you wouldn't really need to pick up a form you would just yeah electronic.

MW-Well that was the issue if we have it here, it's too big of an issue.

KE-For people to come and pick it up.

MW- Just do it online.

PR-So that's why we that's why we added that in there is if is the person filling out the form the same one that one. So like let's say you couldn't access the form but you want to be on the agenda or you could if you you know you're gonna get a hold of one of us and then we could initiate the request for you.

HE-And the difference between this and a fillable PDF is this doesn't have to be printed. It doesn't have to downloaded and emailed. Anybody that accesses a website on their phone, can access this.

PR-You can fill it out on a smart phone, on a tablet.

HE-You can look it up on your phone right now.

PR-It's pretty user-friendly.

HE-And it's time-stamped, time and date-stamped.

PR-Time-stamped.

HE-And it'll come to us as a PDF. Or not a PDF, Excel spreadsheet.

PR-Mmm hmm.

MW-That's good.

Linda Warren-I was just curious. Some people, not everybody has the capability or they don't know how to do that.

PR-Right, and if they don't, then one of the things. Yeah, and that's why it gives the option. So, let's say even you contacted Chelsea, and you said, hey, I can't figure out this thing. Can you fill this form out for me? Then she could fill it out for you. So, I move that we use the created Google form as the request to be placed on the agenda.

KE-Second.

PR-All in favor?

KE, PR, MW-Aye. Aye.

PR-Any opposed? Motion carries.

**MOTION** to use the created Google Form as the request to be placed on the agenda by Patrick Riley, second by Kyria Encinias. **MOTION PASSED.**

**H. Reimbursement for Out-of-Pocket Costs of Mailing 2024 Buyer Photos-Discussion and possible action of the reimbursement of out-of-pocket costs for mailing 2024 buyer photos**

Discussion-

PR-Item 6 H reimbursement for out-of-pocket cost of mailing the 2024 buyer photos. So, I asked... I wanted this place on the agenda not necessarily for myself but I asked Hayley to help me do that and so I don't know how much cost you've incurred so far right with it but...

HE-Marcie said to bring them to office to have them mailed.

PR-Yeah, so okay, so if you haven't incurred any cost and we can just skip over this item?

MW-Mr. Chairman, how you have to do it is, hopefully you save your receipts and take it probably to Misty and ask her...

PR-For reimbursement.

MW-It'll have to be voted on at the commission meeting, so it's a big process. Okay.

KE-But if they're just addressed and brought to the county, they'll post on there.

PR-yeah yeah

MW-But Patrick's already mailed his.

PR-I've mailed a few but I'm not gonna worry about that cost it was like the total cost was less than like 40 bucks.

MW-Yeah and the best thing is not to do that.

JP-For the hard envelopes and the postage it wasn't super.

MW-I didn't tell you in time so I apologize publicly for that.

PR-In that case do we need any further discussion?

**7. Discussion**

**A. Creation of 501c3 for Torrance County Fair Junior Livestock Sale and Fair Operations**

Discussion-

PR- Alright so let's go to item 7 discussion, so item 7a Creation of a 5013C for the Torrance County Fair Junior Livestock Sale and Fair Operations. So, there's a lot to discuss on this. So, a couple things is there's already a 5013C has to be filed with the state. There's already one filed as the Torrance County Fair board it's not active right now so we would need to file paperwork to get that reactive if we want to go open up a 5013C as that entity or we can file new paperwork which takes longer under a new name. We've already checked, like we already have a lot of things that are required for a 5013C and we have a name right Torrance County Fair Board, we have a mission and a vision that's already published in the Torrance County Fair book, right? We have a sitting board with voting members. So, there's a lot of things that we already have to get this process up and going. The county commissioners would like to meet with us. We were trying to get it set up before this meeting and some different things happened and we weren't able to do that. But before the April meeting, I talked to you, manager Barela today again, and they definitely want to meet with us before that. So, we, and the reason we couldn't get it done before this is posting possible quorums or quorums for notice of quorum for the fair board, for the commissioners, and then publishing that date and time in well enough in advance. So, they comply with all the open meetings act stuff. But we should be, have enough time now to get it done before the April meeting. And then basically create it as a working session for us to bounce ideas back and forth. I don't know if there's a marker. So, my idea, or my thoughts on it, that's not my idea, my thoughts is in creating a 5013c, it's closing that loop of instead of fair board, county, livestock exhibitors, and

like this, that, and then buyers. You know, if we could take this out of it maybe and then close that loop by handling a lot of it ourself right and maybe that will streamline the process. I don't know right. It may make it harder may make it more work. I'm not sure if it's you know doable or what I think. It's doable right but what it all it's going to entail how much work and some of you who have more experiencing me on the board, I know, but I do feel that like creating this extra leg in there, working with the county has helped, has created some of our heartaches and our headaches, especially when it comes to the sale and that portion of it, as well as the budget, right? The county is on board. What they want to do is separate it. You might, can I, does anybody need this? Can I erase this? So, keep it separate and have what's called like an MOU, a memorandum of understanding, between us and the county of things that we will provide as the fair board and then things they will provide as the county, right? So, we need to come up with a comprehensive list of things that we feel the county should provide for the fair board or for the Torrance County Fair when it comes to maintenance, grounds, facilities, anything like that. So, you know, homework if you will, right? It's us coming up with a comprehensive list of what we need, right? So, some things that come to the top of my head, right, would be a standby or even maintenance person dedicated 100% to the fair that four days, you know, that way when a water issue occurs or power or a toilet, or whatever, that there's somebody.

AC-You're talking to me.

PR-I'm not talking to you.

AC-I'm serious. This is the way it used to be. And it used to be so easy. The fair boards, president, all of us, her dad, Buddy, Leeland, everybody. We all used to work together and it was so easy. Even to collect money was easy.

PR-And so, right, it would be this mutual relationship where they're providing us with, like I said, comprehensive list of things that we need when it comes to grounds, maintenance, facilities, and in exchange then we're providing a fair, right, and that fair would have the livestock show, the parade, you know, the other activities throughout the week and different stuff, and it would be basically a, you know, this memorandum of understanding or agreement, contract, if you want to call it that, between us, but this comes, this would be just an exchange of services, right, so Our services being the fair, putting on everything for those four days, you know, to include tagging and so on. Their services being grounds maintenance, facility maintenance, so on and so forth. Then in that, that would eliminate a budget, right? So, we would no longer receive money from the county. Instead, we would have to create our own money to put the fair on. And that's where the 5013C would come in is because that would be our only means of creating fundraising and creating money, a pool of money to put on the fair to pay judges, pay buckle vendors, pay all the things that we've already talked about, you know, in the last, we're covered for this year. It's already been appropriated for FY25, but it would need to start if we do agree to this in FY26.

AC-The thing of it is, Mr. Ryan, is correct. The county used to give us a certain amount of money. Back in the day, it was up to \$19,000. I think they're at last. But they wouldn't give us work for it. But yet, we would still do a lot of fundraisers. And we would have raffle off the trailers. And it was so much easier. We felt like we were board members. Now, I don't feel like a board member.

PR-So right now, the way it's because you're right. And there was a 5013C under the fair board. However, there were some things. And some of it was part of the way things were done with that 5013C, right? And it got basically, it didn't say, it didn't get shut down. It's not inactive in the state, we've already done research with that. So I don't know, does anybody in here know Amanda Lujan? Yeah, so she's helped me a little bit. She has quite a bit of knowledge with 5013s. And her and I have had conversations back and forth. She's helped me do some of the research with the state. That's how we know that it's still filed with the state but it's inactive right now and what it would take to bring that back to active, right, and if we want to continue researching it and going further down this road, right, or if we don't that's kind of one of the things that I wanted to put it on the discussion for the bill for tonight as what, what we feel would be best or this is something we want to pursue because it is going to take some fundraising and some of that right like if we keep the Commission if we keep it at 3%. If we lower it, if we raise it, we do away with it what kind of fundraisers we would need to have, how much money we would need to keep in that pot all that. The other

thing it would do is then we could control or have more control or say over when everything is invoiced, and when, how often invoices go out, how, when money's received, how often it's paid out, a lot of those kinds of issues also, right? It would be more visible to us rather than us having to come down here, talk to them or email them and then taking kind of their word for it and then finding out, oh no, so-and-so didn't get invoiced until December, even though they said invoices were supposed to go out in September and so on and so forth.

Linda Warren-Mr. Chairman, are they gonna allow you to have your own separate bank account then, like one most 501c3?

PR-We would have to. There would be no...

Linda Warren-You would have your own bank account in. And you said with the Secretary of State and the Attorney General's office, you know there's two different places you have to file.

AC-I'll talk with her about it.

PR-It's still filed in both places, and right now it's listed as inactive.

AC-I'll talk to the Secretary of State.

MW-Mr. Chairman would it, I know we have an inactive one. Is it easier to activate an old one that, for whatever reason it went inactive or start a new one since we have all the basic stuff.

PR-So, to activate... it's easier to activate it. To take it from inactive to active. What you have to have is some of the voting members from the board when it went inactive agree to reactivate it with the new board members as the board members.

MW-That might be a problem.

Linda Warren-And are those people still around.

PR-I don't know. Believe it or not it dates all the way back to like the 50's, I want to say 51 was the original declaration. So the fair obviously was around before then but that's when they created it.

KE-When the started it.

HE-Would it be the last board?

PR-The last board that sat when it went inactive. You would need a majority of votes from the or three out of five voting members to agree to hand it over to this board. That would be the hardest part of getting the inactive 5013C to active

Kaycee Chavez-When did it go inactive? Do you know that?

Linda Warren-It went inactive....I wanna say that some of those members would be Bill Wrye...

Kaycee Chavez-No I want to know the year it went inactive.

Linda Warren-Yeah, I know, but...

MW-Well, let's instead of...let's just figure that out with the county.

PR- Yeah so, we'll just get the date that it was. That's easy to pull we can pull the who was at sitting on the fair board during that year and then we can see if we can get those voting members to agree to that. If not, then we can still file it. And I'm not saying that's impossible, right? We can file it. We'd have to put a little difference in the name, right? So change it up a little bit, but that's no big deal, right? We could call it the County Fair Board Foundation or whatever, right? And then file it that way. But the reason I put it out as a discussion is if this is something we wanna pursue.

KE-Yea I think it's a good idea.

MW-Yes, Mr. Chairman.

Lee Widner-Can I ask a question? Out of curiosity, and you may have said it and I may not have heard it. How much does it cost to put on the fair?

PR-So the budget we've been receiving is around \$20,000 right Marcie?

Lee Widner-Around \$20 ,000 before, that doesn't include the accounting costs of an audit, right? So if you want to put that in there in the lease, more than likely. Otherwise, you're...

Linda Warren- Can I answer that for you, Patrick?

PR-Yeah, go ahead.

Linda Warren-Okay, so on a 501c3, it states, whether you have to have an audit in your accounting, Lee, is based on the amount that you gross. Right now, the new law states that you have to take in revenues greater than \$750,000 a year to be mandated to have a financial audit every year. Otherwise, you can run a QuickBooks set and submit your financial statements, and they will accept that at the Attorney General's office because you don't meet the threshold for the financial audit. You would probably have to have a financial audit every five years or so, and you'll have to file a 990.

PR-Yeah, and there's quite a...

Linda Warren-That's right. And that would mean our sale and everything would have to gross more than \$750,000, and we're nowhere near that. So you shouldn't be stuck having to pay for a \$10,000 audit because you're not going to go over the threshold.

PR-No.

Linda Warren-And you will have to file a 990, which costs about \$500 a year.

PR-Yeah, and these are things that we can address and answer a lot of them in the working session, because there's a lot that goes into it. I don't want to say a lot, like it's an overwhelming amount, but there's all kinds of little nuances when it comes to if we have purchase cards, who can be a signer on the purchase card. There's a lot of little things that I'm finding out go into it. But if we all are in agreement that it's worth pursuing, and then next, we'll put together the working session with the commissioners and then put it on the agenda again, as far as a possible approval item for the April meeting. Because the other thing is, we just can't approve it also, right? Even if we say, yes, we wanna do it, it's a good idea. It has to be done as a resolution through the county, because we have to separate ourselves following the 2025 County Fair from the county, create this and then operate as two separate things. the county would operate still maintain and own the fairgrounds and we would operate as the fair board who puts on the fair.

Linda Warren-And they're not going to give you any more money.

PR-Right.

Linda Warren-And they don't want to give you the \$20,000 to operate the fair.

PR-I don't say that they don't want to right but because it would be separate that....

Linda Warren-Then they think it violates the anti-donation clause.

PR-Yeah, well, it's just there would be an exchange of goods or exchange of services actually the exchange of services of our service putting on the their services of using maintenance and equipment and stuff to keep the grounds facilities.

Linda Warren-That's basically because they own them.

PR-Right, they own it. The county owns them. So, we'll all continue working we'll get a working session. So one thing I'll need from everybody is dates and times that work between now and the April meeting for everybody or possible dates and then that way we can cross-reference them with the commissioners and come up with a working session meeting?

KE-Probably, it would be easier to get some dates from them and just shoot them out to us. And maybe we could, I imagine. I think we could. I mean...

AC-It's gonna take a lot of people. But what we had it. In addition to the amount of clubs and stuff like that. They had a lot of commissioners too. We had a lot of work to do. 4H clubs used to cook for us for the county fair and meet the people who sell it. The BBQ and the banquet. There's so many things you can do, but you have to be committed.

PR-I don't disagree with you and the but like I think Michael said earlier with it right I think that there's willingness from a lot of the families to do it because, you know, everybody wants to see, you know, nobody wants to keep waiting till March or April for some of the payments or add-ons or close some of maybe I don't know I'm not guaranteeing that this is gonna fix those problems, right, but maybe as a possible solution or maybe.

KE-0And it will need growing time and I mean it will take some time to get it up and running.

AC- It would be a lot easier for the Fair Board to control them.

PR-Yeah and so.

AC-And right now we don't control nothing. We can't do nothing. I tell the commissioners that we're not Fair Board members. They're the ones that are required board members. They make the decisions that we don't get.

PR-And so you're right because that would eliminate some of the stuff that we have to do with approved vendors through the county, right, if a local person, you know meets our requirement and we want to use the purchase card to go Use them for something then we can we can have some of that...

Linda Warren- And in your, when you set up your 501c3, you can put some of those parameters in there if you want. You know, you can set a limit, but maybe you don't want to, but you know what I'm saying, you can do that now.

PR-And it should, you know, as long as we run it right, we're quick in payments for people, so then they're not waiting forever to get POs paid out, and that kind of stuff too.

Linda Warren-And you can apply for grants as a 501c3.

PR-So looking, some of them, yes, right? It just depends on what there's, because I have looked into quite a bit, quite a few of those. And because we're not owners of the grounds and facilities, there's a lot of grant that limits, that cuts us out of a lot of grants.

Linda Warren-But you can private foundations and things like that, that are geared towards agriculture that may give you just a donation.

## **B. Fairboard Reports**

### **a. Chair**

PR- Okay, moving on to fair board reports. So, the other thing I have to put is the, at the most recent commission meeting, they approved the design company so then so the next step has been made for the new building or, you know, yeah...

KE-Improvements

PR-Improvements, yep call it. So, they're supposed to look at designs. Were you, did you hear that Marcie? Yeah, they're supposed to look at designs at the upcoming April meeting or one of the upcoming April meetings so we shall see, but the next step has been done.

MW-Let's see, how many years now?

KE-I don't know one of us is still gonna be alive when this building goes up.

MW-I gave up.

KE-Don not give up.

MW-You might have to wheel me out.

KE-It's ok, I will. You might have to wheel me.

### **b. Vice-Chair**

PR-Kyria do you have anything?

KE-No I don't think so. I think we went over everything. I don't think so

JP-I would think they would just need to go through the rental process, wouldn't they? And then if

### **Members**

PR-Albert? Marcie?

MW-I don't think so. I think I'm good.

## **8. Announcement of the next Regular Fair Board Meeting-April 8, 2025, 6:30 pm**

PR- Okay so the next regular scheduled fair board meeting will be April 8th, 2025 at 6:30 pm.

## **9. Adjourn**

PR-Is there a motion to adjourn?

AC-So moved.

KE-Second?

PR- All in favor?



PR, KE, MW, AC-Aye.

PR-This meeting is adjourned.

**MOTION** to adjourn at 7:32 pm by Kyria Encinias, second by Albert Chavez. **MOTION PASSED**